INSTRUCTIONS FOR ONLINE REGISTRATION OF RETIREMENT ADVISER (RA) ON THIS PORTAL

1) Please refer the PFRDA (Retirement Adviser) Regulations 2016, carefully, before initiating registration.
2) Kindly note that registration for Retirement Adviser Individual is based on Aadhaar, whereas registration for Retirement Adviser Other than Individual (Corporates/Trusts/Proprietary Firms etc.) is based on PAN of respective entity.
3) For applicants applying for registration as Retirement Adviser Individual, Aadhaar based KYC will be done through OTP authentication. Name as per PAN will be fetched and matched with name from Aadhaar. However, in case of mismatch, applicants will be allowed to proceed and submit registration. PFRDA will take decision regarding clearance of such applications.
4) Subsequently, applicant is required to enter email ID and mobile number and submit the request.
5) Acknowledgement ID will be generated, which can be used by applicant to access incomplete registration at a later date/time.
6) As a next step, applicant will enter remaining details, upload mandatory documents and agree to declaration. *(A message will pop up showing details of PFRDA's Bank Account for NEFT).*
7) Applicant will enter details of NEFT done towards payment of application fee, in "Payment Details" screen and submit the application.
8) Applicant will take print of the application, sign and send it to PFRDA along with all enclosures. Further instructions would be directly communicated by PFRDA post examining the application.